



METRO PRODUCTION GROUP

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V1.4

Risk Assessments

Advice and guidance from the U.K Government has required **MPG** management to conduct a risk assessment for Covid-19. A Covid-19 assessment need to be assessed by a competent person in order to identify the hazards and quantify the risks of these hazards causing harm to people from COVID- 19. Hazards and risks cannot be eliminated and therefore must be controlled. The control measures must be either physical or procedural and must be communicated to those who will work, or otherwise come into contact with the hazards.

In undertaking risk assessments, the following approach has been adopted:

- Gather information from Government and other recognised sources
- Consider control measures appropriate to the current Government advice
- Evaluate residual risk to person(s).

The risk assessments below give both primary and residual risks. The primary risk is the risk associated with the identified hazard assuming that the risk associated, remains completely uncontrolled. The residual risk is the level of the remaining risk produced when proposed control measures have been applied. The figures given may be interpreted using the risk assessment matrix below. **MPG** management must ensure that the risk control measures are fully implemented to achieve these levels. The columns following the residual risk data indicate where additional controls are required or where special attention should be given. For the avoidance of confusion - the columns of the risk rating sections are headed L x S= R. L is for “likelihood” and is given in the first column. S is for “severity “and is indicated in the second column. R is for ‘Risk Rating’, indicated in the third column.

The control measures, indicated within the assessment, are considered to be reasonably practicable measures, to control the risks identified based on current Government guidelines and credible source guidelines.

The findings of the risk assessment must be communicated to those who will work, or otherwise come into contact with the hazards and risks identified.

It is incumbent upon **MPG** management to ensure that the control measures are implemented and managed.

A review of the assessment will be made, should further guidance be received, which suggests that the control measures suggested are no longer sufficient to control risks or are inappropriate or if additional hazards are identified. A process of continuous assessment

and re-assessment will be undertaken to ensure appropriate risk controls in accordance with all Government guidelines.

Risk Assessment Matrix

Severity	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
		Likelihood				

Likelihood

1. Extremely Unlikely
2. Possible but unlikely
3. Conceivable
4. Probably would happen at some time
5. Almost certain to happen

Severity

- No or minimum injury/illness
- First aid treatment
- First aid treatment or isolation
- Major injury or hospitalisation
- Fatality - Extensive property or equipment damage

S = Severity L = Likelihood R = Risk Rating

1 - 6 Low Risk

Action is not required to lower the risk. Time effort and money is proportionate to the risk

8 - 15 Medium Risk:

Action may be required to control the risk. Immediate short-term measures may be required, such as isolation

16 - 25 High Risk:

Action is required urgently to control the risk. Further resources are almost inevitable

Subject	Hazard	People At Risk	What Might Happen?	Rating			Controls Measures and Further Precautions to Reduce Risk	New Rating			Comments/ Action
				L	x	S		=	R	L	
Enforcement of COVID-19 control measures at MPG	<p>Failing to share relevant information with persons.</p> <p>Failure to enforce the control measures in place.</p> <p>Person not familiar with enforcement policy.</p>	<p>Internal Staff. Visitors. Guests. External Company Staff.</p>	<p>Increased potential exposure to Covid-19.</p> <p>Increased potential spread of Covid-19.</p>	5	5	25	<p>MPG management will review UK GOV website regularly to ensure compliance with best practice during the COVID-19 pandemic.</p> <p>MPG management will review their current H&S and Welfare procedures to ensure these are compliant with UK GOV best practice guidance.</p> <p>MPG management will have suitable enforcement in place to ensure that all control measures are fully implemented.</p> <p>MPG management will ensure that all persons are given suitable and sufficient information about the control measures in place and the enforcement action that will be taken if these are breached.</p> <p>MPG management will take appropriate action if any of the control measures are breached.</p> <p>Ongoing monitoring to ensure control measures are being adhered to.</p> <p>MPG management to seek feedback from Persons on this risk assessment and answer questions where lack of understanding is evident or questions are raised.</p>	3	5	15	<p>UK GOV COVID-19 workplace guidance documents:</p> <p>https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19</p>

Subject	Hazard	People At Risk	What Might Happen?	Rating			Controls Measures and Further Precautions to Reduce Risk	New Rating			Comments/ Action
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Sharing information with all persons (communication).	<p>Failing to share relevant information with persons.</p> <p>Failing to share up-to-date information from UK Gov.</p>	<p>Internal Staff.</p> <p>Visitors.</p> <p>Guests.</p> <p>External Company Staff.</p>	<p>Increased potential exposure to Covid-19.</p> <p>Increased potential spread of Covid-19.</p> <p>Business non-compliance with Covid-19 associated guidance and legislation.</p>	5	5	25	<p>MPG management will share updates with persons to ensure that all persons attending premises are provided with suitable and sufficient (up to date) information specific to COVID-19 management in the premises .</p> <p>MPG management will share information with suppliers, visitors, and to ensure that all persons attending premises are provided with suitable and sufficient (up to date) information specific to COVID-19 management in the premises .</p> <p>MPG management will use electronic methods supported by hard copy (where required) to share appropriate site information in a timely manner. These communications will include the use of electronic messaging platforms including, but not limited to, Microsoft Teams and Outlook emails,</p> <p>MPG management have prepared a COVID-19 tool-box-talk and inform all persons of this toolbox talk.</p> <p>MPG management have prepared information signage for persons to follow.</p>	3	5	15	<p>UK GOV COVID-19 workplace guidance documents:</p> <p>https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19</p>

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Use of technology to support COVID-19 management.	Failing to adopt technological adjuncts to support compliance with UK GOV best practice guidance.	Internal Staff. Visitors. Guests. External Company Staff.	Increased potential exposure to Covid-19. Increased potential spread of Covid-19.	5	5	25	MPG management will consider and review relevant technological support to ensure that persons are protected as far as reasonably practicable from COVID-19 while in work and when traveling to and from the premises . Electronic communications will be used to alert all persons to any changes within internal policy or procedure. These communications will include the use of messaging platforms including, but not limited to, Microsoft Teams and Outlook emails,	2	5	10	UK GOV COVID-19 workplace guidance documents: https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19

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Persons attending MPG Premises.	<p>persons attending premises causing the spread of COVID- 19</p> <p>No MPG management policy or procedure in place to confirm that persons attending the premises (have been recently or are currently infected by COVID-19.</p>	Internal Staff. Visitors. Guests. External Company Staff.	<p>Increased rate of potential exposure to Covid-19.</p> <p>Increased rate of potential spread of Covid-19.</p>	5	5	25	<p>MPG management shall communicate with staff to identify health concerns. Individual health assessments will be completed when deemed necessary.</p> <p>Prior to attending the premises, persons must complete the online Health Declaration; this will identify if any person(s) is currently or have been recently infected by COVID- 19.</p> <p>If persons or family living in the same household have been infected, then they must provide medical evidence to show they are clear of COVID- 19 before attending the premises .</p> <p>If an individual, or any persons that live with the individual, have travelled overseas they must let MPG management know so a decision can be made as to whether they are allowed to visit site.</p> <p>All staff and visitors attending the MPG premises must receive a confirmation of a negative lateral flow test result twice a week (or more often if require).</p>	2	5	10	<p>UK GOV COVID-19 workplace guidance documents:</p> <p>https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19</p>

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Persons travelling to and from MPG premises .	<p>Persons attending the premises causing spread of COVID- 19.</p> <p>No policy or procedure in place to confirm that persons attending the premises (or their families) have been or are currently infected by COVID-19.</p>	<p>Internal Staff. Visitors. Guests. External Company Staff.</p>	<p>Increased rate of potential exposure to Covid-19.</p> <p>Increased rate of potential spread of Covid-19.</p>	5	5	25	<p>MPG management shall share UK GOV updates with staff members to ensure that all persons traveling to premises are provided with suitable and sufficient (up to date) information specific to COVID-19 management in the premises .</p> <p>Where visitors or staff members have to use public transport we ask that they wear PPE and maintain the social distancing wherever possible as per TFL advice.</p> <p>If MPG staff are going to car share then we further ask that they ensure that:</p> <ul style="list-style-type: none"> • no more than 2 persons are in the car. • person establish social distancing when travelling in the car. • ensure that the windows are open. • any other measures required by updates from GOV guidelines should be considered. • ensure that the car is cleaned before and after use. 	2	5	10	<p>UK GOV COVID-19 workplace guidance documents:</p> <p>https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19</p>

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Clinically Extremely Vulnerable Persons.	<p>Person not identified as being extremely vulnerable.</p> <p>Extremely Vulnerable person at the premises with inadequate control measures in place.</p>	<p>Internal Staff. Visitors. Guests. External Company Staff.</p>	<p>Increased rate of potential exposure to Covid-19.</p> <p>Increased rate of potential spread of Covid-19.</p> <p>Failure to identify persons who could be infected with COVID-19.</p>	5	5	25	<p>MPG management is aware of the UK GOV guidance on those persons defined as clinically extremely vulnerable (core morbidities). As restrictions have been eased following the move to Step 4 of the roadmap, GOV are advising clinically extremely vulnerable people, as a minimum, to follow the same guidance as everyone else.</p> <p>MPG will make suitable provisions for any person who alerts a MPG staff member that they belong to extremely vulnerable group or they living in the household with the person classified as extremely vulnerable person.</p>	3	5	15	<p>UK GOV COVID-19 workplace guidance documents:</p> <p>https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19n</p> <p>UK GOV COVID-19 Vulnerable Group guidance documents:</p> <p>https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk-from-coronavirus/</p>

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Social Distancing in the premises.	Failing to define social distancing in the premises .	Internal Staff. Visitors. Guests. External Company Staff.	Increased rate of potential exposure to Covid-19. Increased rate of potential spread of Covid-19.	5	5	25	<p>MPG management guidance asks for everybody to socially distance in the premises - 2 metres.</p> <p>MPG management have prepared a COVID-19 tool-box-talk which give clear guidance and instruction on the arrangements to minimise risk from COVID-19.</p> <p>MPG management has prepared information signage for persons which gives clear guidance and instruction on the arrangements to minimise risk from COVID-19.</p> <p>Persons working in the premises should always try to maintain social distancing - 2 metres.</p> <p>MPG management takes reasonable steps to ensure that persons follow the social distancing guidance.</p> <p>MPG management will monitor to ensure that all social distancing measures put in place are being followed by persons.</p>	3	5	15	<p>UK GOV COVID-19 workplace guidance documents:</p> <p>https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19</p>

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Fire emergencies & evacuation subject to social distancing.	Confusion of COVID-19 processes with no social distancing delaying evacuation.	Internal Staff. Visitors. Guests. External Company Staff.	<p>Delayed response to fire alarm.</p> <p>Increased rate of potential exposure to Covid-19.</p> <p>Increased rate of potential spread of Covid-19.</p>	5	5	25	<p>MPG management will review its internal guidance and best practice to ensure compliance with both Regulatory Reform Fire Safety Order 2005 and UK GOV COVID-19 best practice.</p> <p>Evacuations procedures take priority over any social distance requirements.</p> <p>Persons will wear a face mask or face covering during emergency evacuation of the building.</p> <p>MPG management will ensure that there is suitable and sufficient PPE available to persons for the purpose of emergency evacuation.</p> <p>MPG management have prepared a COVID-19 tool-box-talk for persons and visitors including the requirement for social distancing during emergency evacuation.</p> <p>Evacuation procedures will be reviewed and modified where required.</p>	3	5	15	<p>National Fire Chiefs Council guidance</p> <p>https://www.nationalfirechiefsofscotland.org.uk/write/MediaUploads/COVID-19/Protection%20documents/NFCC_Protection_-_COVID-19_Protection_Advice_to_Businesses_-_Issue_2_-_12_May_2020.pdf</p>

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Protective screens in the MPG London premises.	<p>Failing to define procedures for the use of protective screens.</p> <p>Failing to provide protective screens</p>	Internal Staff. Visitors. Guests. External Company Staff..	<p>Increased rate of potential exposure to Covid-19.</p> <p>Increased rate of potential spread of Covid-19.</p>	5	5	25	<p>MPG management installed protective screens in the workspace to minimise any risk of COVID-19 spread.</p> <p>Screens are cleaned on a regular basis.</p>	2	5	10	<p>UK GOV COVID-19 workplace and cleaning guidance documents:</p> <p>https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19n</p> <p>https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</p>

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Hand washing (best practice) & use of antibacterial hand wash.	<p>Persons failing to hand wash or not handwashing on a regular basis.</p> <p>Failing to initiate hand washing best practice</p> <p>Failing to provide suitable hand washing facilities</p>	<p>Internal Staff.</p> <p>Visitors.</p> <p>Guests.</p> <p>External</p> <p>Company Staff.</p>	<p>Increased rate of potential exposure to Covid-19.</p> <p>Increased rate of potential spread of Covid-19.</p>	5	5	25	<p>MPG management evaluated current handwashing facilities.</p> <p>Signs to remind people to wash their hands in place.</p> <p>All hand washing stations have signage to show how hands should be washed.</p> <p>All hand washing stations are replenished on Monday evenings or if there is any shortages</p> <p>Suitable, sufficient and appropriate antibacterial liquid soap are provided to persons and for any persons visiting the premises.</p> <p>MPG management will ensure that there is disposable cleaning tissue at every washing station.</p> <p>MPG management will ensure that any hand sanitisers used by persons are suitable to kill COVID-19 and suitable for all types of skin.</p>	2	5	10	<p>UK GOV Pro COVID-19 workplace guidance documents:</p> <p>https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19</p>

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PPE: Face Shield/Coverings.	<p>Failing to define procedures for the appropriate use of face masks in confined public spaces.</p> <p>Failing to provide sufficient and appropriate PPE.</p> <p>Failing to provide sufficient and appropriate training in the use of PPE.</p>	Internal Staff. Visitors. Guests. External Company Staff.	<p>Increased rate of potential exposure to Covid-19.</p> <p>Increased rate of potential spread of Covid-19.</p>	5	5	25	<p>MPG management will ensure that a suitable and sufficient stock of appropriate shields/face coverings are held in stock for all persons where these items are required.</p> <p>MPG management will ensure that all persons are trained in the appropriate use of shields/face coverings</p> <p>MPG management will ensure that a suitable and sufficient stock of appropriate shields/face coverings are held in stock for all visitors.</p> <p>MPG management will ensure there are enough waste receptacles for used shields/face coverings</p> <p>All face coverings being used must, at a minimum, cover nose and mouth.</p> <p>Face shields will be provided to those persons who prefers to use them and disposed after every use.</p> <p>All face shields must cover the entire face from ear to ear. The shield should be fitted to prevent it falling or moving when the wearer moves their heads or bends over.</p> <p>All shields must be cleaned using cleaning liquids, cloth/tissue to minimise the spread of COVID-19.</p>	2	5	10	<p>UK GOV COVID-19 workplace guidance documents:</p> <p>https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19</p> <p>Centre for Disease Control and Prevention guidance:</p> <p>https://www.cdc.gov/coronavirus/2019-ncov/hcp/using-ppe.html</p>

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PPE: Gloves.	Failing to regularly review procedures for the appropriate use of surgical gloves.	Internal Staff. Visitors. Guests. External Company Staff.	Increased rate of potential exposure to Covid-19. Increased rate of potential spread of Covid-19.	5	5	25	<p>MPG management will ensure that a suitable and sufficient stock of appropriate shields/face coverings are held in stock for all persons where these items are required.</p> <p>MPG management will ensure that all persons are trained in the appropriate use of shields/face coverings</p> <p>MPG management will ensure that a suitable and sufficient stock of appropriate shields/face coverings are held in stock for all visitors.</p> <p>MPG management will ensure there are enough waste receptacles for used shields/face coverings</p> <p>All face coverings being used must, at a minimum, cover nose and mouth.</p> <p>Face shields will be provided to those persons who prefers to use them and disposed after every use.</p> <p>All face shields must cover the entire face from ear to ear. The shield should be fitted to prevent it falling or moving when the wearer moves their heads or bends over.</p> <p>All shields must be cleaned using cleaning liquids, cloth/tissue to minimise the spread of COVID-19.</p>	3	5	15	<p>UK GOV COVID-19 workplace guidance documents: https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19</p> <p>Centre for Disease Control and Prevention guidance: https://www.cdc.gov/coronavirus/2019-ncov/hcp/using-ppe.html</p>

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First Aid.	Failing to provide first aid trained persons with suitable, sufficient, and enough appropriate PPE for the purpose of delivering first aid to persons.	Internal Staff. Visitors. Guests. External Company Staff.	Increased rate of potential exposure to Covid-19. Increased rate of potential spread of Covid-19.	5	5	25	<p>MPG management will review first aid procedures in line with the UK GOV best practice guidelines.</p> <p>Changes to procedure will be communicated to first aiders.</p> <p>MPG management will provide a suitable amount and appropriate PPE for first aiders to use.</p> <p>MPG management will ensure there are enough waste receptacles for used PPE..</p> <p>MPG management will ensure that all first aiders are trained in the use of PPE.</p> <p>All PPE provided to first aiders will be suitably adjustable to fit all types of persons.</p> <p>All first aiders must wear mask, shield, apron and gloves when treating casualties.</p> <p>Persons should not treat casualties if they show signs of COVID- 19 but refer them to self-isolation or contact NHS.</p> <p>Where first aiders establish that the casualty requires emergency medical assistance for COVID- 19 then they should call the ambulance service using 999.</p>	2	5	10	<p>UK GOV COVID-19 workplace guidance documents:</p> <p>https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19</p>

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Cleaning of the premises.	Getting or spreading COVID-19 by not cleaning surfaces, equipment and workstations	Internal Staff. Visitors. Guests. External Company Staff..	Increased rate of potential exposure to Covid-19. Increased rate of potential spread of Covid-19.	5	5	25	<p>MPG management has reviewed its current MPG management has reviewed its current cleaning contract in line with UK Gotham Pro COVID-19 best practice guidelines.</p> <p>Where required and following a specific new risk assessment, additional cleaning resources will be procured.</p> <p>Following a risk assessment, appropriate PPE for cleaning has been provided to persons carrying out the task. All persons cleaning should wear mask and gloves.</p> <p>All cleaning products must be used in accordance with a COSHH assessment and in compliance with the guidance detailed in the Hazard Data Sheet. All cleaning products must be a type that cleans COVID-19.</p> <p>COSHH awareness and training will be provided to all Persons expected to handle cleaning chemicals as per any specific procedure i.e. personal workstation cleaning.</p>	3	5	15	<p>UK GOV Pro COVID-19 workplace guidance documents:</p> <p>https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19</p> <p>UK GOV Guidance on Cleaning in Non-healthcare settings:</p> <p>https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</p>

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Cleaning of the surfaces, equipment and workstations	<p>Failing to define procedures for the adequate cleaning of workspaces</p> <p>Failing to provide sufficient resource to ensure adequate cleaning of workspace</p> <p>.</p>	Internal Staff. Visitors. Guests. External Company Staff.	<p>Increased rate of potential exposure to Covid-19.</p> <p>Increased rate of potential spread of Covid-19</p>	5	5	25	<p>MPG management has reviewed its current cleaning contract in line with UK Gotham Pro COVID-19 best practice guidelines.</p> <p>Where required and following a specific new risk assessment, additional cleaning resources will be procured.</p> <p>Following a risk assessment, appropriate PPE for cleaning has been provided to persons carrying out the task. All persons cleaning should wear mask and gloves.</p> <p>All cleaning products must be used in accordance with a COSHH assessment and in compliance with the guidance detailed in the Hazard Data Sheet. All cleaning products must be a type that cleans COVID-19.</p> <p>COSSH awareness and training will be provided to all Persons expected to handle cleaning chemicals as per any specific procedure i.e. personal workstation cleaning.</p>	3	5	15	<p>UK GOV Pro COVID-19 workplace guidance documents:</p> <p>https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19</p> <p>UK GOV Guidance on Cleaning in Non-healthcare settings:</p> <p>https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</p>

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Ventilation in the premises.	Poor or no ventilation in the premises	Internal Staff. Visitors. Guests. External Company Staff.	Increased rate of potential exposure to Covid-19. Increased rate of potential spread of Covid-19	5	5	25	MPG management have reviewed its current ventilation arrangements in line with UK GOV COVID-19 best practice.	3	5	15	UK GOV COVID-19 workplace guidance documents: https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19

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RIDDOR 2013 Regulation and best practice.	Failing to define minimum procedures in line with UK GOV guidance resulting in a potential breach of the RIDDOR Regulation 2013.	Internal Staff. Visitors. Guests. External Company Staff.	Failure to report a case of persons infection as defined under Regulation 7, Schedule 2 - Section 10 resulting in enforcement action being taken.	5	5	25	<p>MPG management reviewed its internal guidance and best practice to ensure compliance with both RIDDOR 2013 Regulation and UK GOV COVID-19 best practice.</p> <p>MPG management will review policies and procedures regularly to ensure compliance with key RIDDOR Regulations and guidance.</p> <p>MPG management must ensure that all RIDDOR reportable COVID-19 incidents are reported within the time frames as defined in the Regulations and guidance.</p> <p>MPG management must report under RIDDOR if:</p> <ul style="list-style-type: none"> • an unintended incident at work has led to someone's possible or actual exposure to COVID- 19. • a worker has been diagnosed as having COVID 19 and there is reasonable evidence that it was caused by exposure at work. • a worker dies as a result of occupational exposure to COVID-19. 	1	5	5	<p>HSE -RIDDOR Reporting of COVID-19</p> <p>https://www.hse.gov.uk/news/riddor-reporting-coronavirus.htm</p> <p>UK GOV COVID-19 workplace guidance documents:</p> <p>https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19</p>

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Mental Health and wellbeing	Persons mental health and wellbeing affected through isolation or anxiety about coronavirus	All employees	<p>Increased anxiety & feeling stressed.</p> <p>Finding yourself excessively checking for symptoms, in yourself, or others.</p> <p>Becoming irritable more easily.</p> <p>Feeling insecure or unsettled.</p> <p>Fearing that normal aches and pains might be the virus.</p> <p>Having trouble sleeping.</p> <p>Feeling helpless or a lack of control.</p> <p>Having irrational thoughts.</p>	5	5	25	<p>MPG management follows HSE guidance on stress and mental health.</p> <p>MPG management holds regular keep in touch meetings with all employees.</p> <p>MPG management holds regular keep in touch meetings with employees working from home.</p> <p>MPG management keeps all employees updated on what is happening in the business (meetings, emails, etc.).</p> <p>MPG management shares information and advice with all employees about mental health and wellbeing.</p> <p>MPG management encourages all employees to use an Employee Assistance Programme through Lifeworks.</p> <p>If a person's stress and anxiety issues are identified MPG management will consider an occupational health referral.</p>	3	5	15	<p>HSE; minding your mental health during pandemic guidance documents:</p> <p>https://www2.hse.ie/wellbeing/mental-health/covid-19/minding-your-mental-health-during-the-coronavirus-outbreak.html</p> <p>GOV; guidance on mental health during pandemic:</p> <p>https://www.gov.uk/government/publications/covid-19-guidance-for-the-public-on-mental-health-and-wellbeing/guidance-for-the-public-on-the-mental-health-and-wellbeing-aspects-of-coronavirus-covid-19</p>

Subject	Hazard	People At Risk	What Might Happen?	Rating			Controls Measures and Further Precautions to Reduce Risk	New Rating			Comments/ Action
				L	x	S		=	R	L	
Persons working from home	Musculoskeletal disorders as a result of using DSE at home for long period of time	Persons working from home	Aches, pains or discomfort related to temporary DSE arrangements. Adverse effects of working in isolation, on remote IT systems or unable to access support systems provided in the workplace. Working longer hours without adequate rest and recovery breaks.	5	5	25	MPG management followed HSE guidance on display screen equipment and how to set up a workstation. MPG has put in place information and training on how individuals should protect themselves. MPG management encourage for all DSE employees to undertake the eye test. MPG reminds employees of the importance of using a supportive chair and if required will provide an ergonomic office chair in order to support correct posture whilst employee is working from home.	3	5	15	HSE guidance on working safely with display screen equipment. https://www.hse.gov.uk/msd/dse/home-working.htm

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